

दक्षिण पूर्व रेलवे / South Eastern Railway

मुख्य कार्यालय / Headquarters' office :

कार्मिक बिभाग / Personnel Department

11, गार्डनरीच रोड, कोलकाता – 700043

11, Garden Reach Road, Kolkata – 700043.

Office order No. 57/ 2019

dated: 20.02.2019

The following order is issued with the approval of the General Manager with the concurrence of Finance:-

For operational and administrative efficiency and to accord the Coaching Depot/Hatia an independent status, the Coaching Depot Officer (CDO) will function as an independent Sr Scale Officer with the following delegation:

- (i) to exercise financial powers as an independent Sr. Scale officer as per SOP.
- (ii) to exercise routine Establishment powers as independent Sr. Scale officer. However, cadre control of the Division will remain with Sr.DME/Ranchi.
- (iii) to deal with contracts for all out-sourcing activities pertaining to the Coaching Depot as per existing SOP. However, cases beyond the financial powers of CDO/HTE, i.e beyond Sr Scale, will be handled by Sr.DME/Ranchi.
- (iv) to look after the post-contract activities like inspection, quality control, passing of bills for all contracts pertaining to Hatia Coaching Depot.
- (v) CDO/Hatia will be under the administrative control of Sr.DME/RNC and APAR of CDO/Hatia will be initiated by Sr.DME/RNC.

रंजन  
20/2/19

(Ranjan Mohanty)

Dy. Chief Personnel Officer(Gaz.)  
for Pr.Chief Personnel Officer

No. SER/P-HQ/E-GAZ/263/6/SS

dated: 20.02.2019

Copy to:-

1. Secy. to GM for kind information of GM..
2. Dy. Secy. to AGM for kind information of AGM.
3. PCME/CWE/CMPE/CRSE(Coaching)/ CRSE(Fr.)/CME(Plg.)/GRC.
4. PCPO/CPO(Admn.)/Dy.CPO(HQ)/GRC.
5. CWM/KGP.
6. DRM/Sr.DME/Sr.DFM/RNC.
7. PFA/FA&CAO(E:GA)/FA&CAO(PF)/APO(Co-ord.)/GRC.
8. Sr.DGM/DGM(G)/CPRO/Dy.Secy.(Conf.)/AS(PG)/GRC.
9. Genl. Secretary-SERMC /SERMU/GRC, AISCSTEU/GRC.
10. RBA/GRC for translation in Rajbhasha.
11. CDO/HTE.

रंजन  
20/2/19

for Pr.Chief Personnel Officer.